

June 2007 AGENDA

California Environmental Education Interagency Network (CEEIN)

Date: June 21, 2007

Time: 9:30 a.m. to 11:30 a.m.

Bring Your Own Beverage
Print Your Own Documents

Conference Phone: TBD

Location: Cal/EPA, 1001 I Street (Corner of 10th and I), Conference Room 2110

Lead: Andrea Lewis

Note taker: Vanessa Byrd

Facilitator: Zori Lozano-Friedrich (Zori's last meeting!)



AGENDA

	Item	Lead	Time	Action
1.	<u>Check – in and Catch – up</u> <ul style="list-style-type: none"> Welcome & Introductions Review Agenda Approve May 2007 Minutes Update Outstanding Action Items 	Andrea L.	9:30 – 9:40	Info, Action
2.	<u>Guest Speaker (Confirmed)</u> Eileen Wenger Tutt, Deputy Secretary, External Affairs Cal/EPA Topic: Climate Change	Andrea L.	9:40-10:10	Info
3.	<u>Committee Reports & Discussion</u> Administration & Organization <ul style="list-style-type: none"> No update Leadership & Legislation <ul style="list-style-type: none"> The Education and the Environment Initiative Communications <ul style="list-style-type: none"> Event Calendar Diversity <ul style="list-style-type: none"> No update Disney's Environmentality Challenge <ul style="list-style-type: none"> Surf's Up...Enrollment Form Other (Pending) 	Andrea L. Annie F. Andrea L.	10:10-10:50	Info
4.	<u>Miscellaneous Topics</u> <ul style="list-style-type: none"> CREEC Coordinator Orientation/September (5 Minutes) Low Impact Development Workshop/Building Practices (5 Minutes) CEEIN Brochure Printing Schedule (5 Minutes) 	Crystal H. Judie P. Tina M.	10:50-11:05	Info
5.	<u>What's New In Your World</u>	All	11:05-11:10	Info
6.	<u>Meeting Wrap-Up</u> <ul style="list-style-type: none"> Clarify Action Items Pending Items/Parking Lot Develop July. Meeting Agenda Evaluate Meeting 	Zori	11:10 -11:20	Discussion

Meeting Protocol Agreements:

- Start and end meetings on time; stay on track on agenda.
- Listen and treat others' opinions with respect.
- Keep commitments to agreements and assignments (i.e., follow-up, time frames, due dates, etc.).
- Make participation in the meeting your priority; keep cell phones on vibrate and only accept emergency calls (outside the meeting room).
- A quorum of 11 CEEIN Members is needed to hold a meeting.
- For major decisions, if consensus can't be reached, the issue will be put to a vote of the CEEIN members present at the following meeting.
- Make a conscious effort to conduct the meeting in an environmentally friendly manner.

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